

Youth Development Project¹ Performance Evaluation-Supervisor Rating Form

YDP Member's Name _____ Semester/Year _____

Rating Scale

Evaluators please *rate* the Member's overall performance over the past semester for your Group, Team, or Project using the scale below by circling each item; if an item does not apply, circle NA.

SCALE

- 1 = Very unacceptable; needs considerable improvement
- 2 = Somewhat unacceptable; needs some improvement
- 3 = Acceptable
- 4 - Quite acceptable; performed somewhat better than expected
- 5 = Very acceptable; exceptional performance.
- NA = Non-applicable

Part I: Performance of GROUP Duties and Responsibilities

Group _____ Group Facilitator _____ Group Assignment _____

Group Facilitator's Evaluation (circle)

- | | | | | | | |
|-------------------------------------|---|---|---|---|---|----|
| 1. Punctuality | 1 | 2 | 3 | 4 | 5 | NA |
| 2. Willingness to follow directions | 1 | 2 | 3 | 4 | 5 | NA |
| 3. Self reliance | 1 | 2 | 3 | 4 | 5 | NA |
| 4. Reliability | 1 | 2 | 3 | 4 | 5 | NA |
| 5. Responsiveness to supervision | 1 | 2 | 3 | 4 | 5 | NA |
| 6. Cooperative | 1 | 2 | 3 | 4 | 5 | NA |
| 7. Initiative | 1 | 2 | 3 | 4 | 5 | NA |
| 8. Willingness to learn new skills | 1 | 2 | 3 | 4 | 5 | NA |
| 9. Availability | 1 | 2 | 3 | 4 | 5 | NA |
| 10. Overall rating | 1 | 2 | 3 | 4 | 5 | NA |
| 11. Other (describe) | 1 | 2 | 3 | 4 | 5 | NA |

12. If receiving credit, what grade do you recommend? (circle):

Pass Fail

13. If not receiving credit, do you recommend continuing in YDP? (circle):

Yes Maybe No

14. Would you want this intern to be assigned to you next semester? (circle):

Yes Maybe No

Signature of Group Facilitator _____ Date _____
Signature of Member _____ Date _____

¹ YDP-PE-Su, Revised: 6/1/03 Printed: 8/25/03

Part II: Performance of TEAM Duties and Responsibilities

Team _____ Team Leader _____ Team Assignment _____

Team Leader’s Evaluation (circle)

- 1. Punctuality 1 2 3 4 5 NA
- 2. Willingness to follow directions 1 2 3 4 5 NA
- 3. Self reliance 1 2 3 4 5 NA
- 4. Reliability 1 2 3 4 5 NA
- 5. Responsiveness to supervision 1 2 3 4 5 NA
- 6. Cooperative 1 2 3 4 5 NA
- 7. Initiative 1 2 3 4 5 NA
- 8. Willingness to learn new skills 1 2 3 4 5 NA
- 9. Availability 1 2 3 4 5 NA
- 10. Overall rating 1 2 3 4 5 NA
- 11. Other (describe) 1 2 3 4 5 NA

- 12. If receiving credit, what grade do you recommend? (circle): Pass Fail
- 13. If not receiving credit, do you recommend continuing in YDP? (circle): Yes Maybe No
- 14. Would you want this intern to be assigned to you next semester? (circle): Yes Maybe No

Signature of Team Leader _____ Date _____
 Signature of Member _____ Date _____

Part III: Performance of PROJECT Duties and Responsibilities

Project _____ Project Leader _____ Project Assignment _____

Project Leader’s Evaluation (circle)

- 1. Punctuality 1 2 3 4 5 NA
- 2. Willingness to follow directions 1 2 3 4 5 NA
- 3. Self reliance 1 2 3 4 5 NA
- 4. Reliability 1 2 3 4 5 NA
- 5. Responsiveness to supervision 1 2 3 4 5 NA
- 6. Cooperative 1 2 3 4 5 NA
- 7. Initiative 1 2 3 4 5 NA
- 8. Willingness to learn new skills 1 2 3 4 5 NA
- 9. Availability 1 2 3 4 5 NA
- 10. Overall rating 1 2 3 4 5 NA
- 11. Other (describe) 1 2 3 4 5 NA

- 12. If receiving credit, what grade do you recommend? (circle): Pass Fail
- 13. If not receiving credit, do you recommend continuing in YDP? (circle): Yes Maybe No
- 14. Would you want this intern to be assigned to you next semester? (circle): Yes Maybe No

Signature of Project Leader _____ Date _____
 Signature of Member _____ Date _____