1. At the *Welcome to the Installation Wizard for Lotus Notes 6.5.1* screen, click on **Next**:

![Lotus Notes 6.5.1 - Installation Wizard](image-url)

*Welcome to the Installation Wizard for Lotus Notes 6.5.1*

The Wizard will install Lotus Notes 6.5.1 on your computer. To continue, click **Next**.

**WARNING:** This program is protected by copyright law and international treaties.
2. At the License Agreement screen, click on I accept the terms in the license agreement and click Next:
3. At the Customer Information screen, enter your full name for User Name; e.g., John Doe, and make sure the Organization shows Florida International University and click Next:
4. At the *Installation Path Selection* screen, click on **Next** to accept the defaults. This will overwrite your existing Notes installation.
5. At the *Custom Setup* screen, select **Next** to install the default features:
6. At the Ready to Install the Program screen, make sure Make Notes my default email program is selected and click Install.
7. You will begin to see the progress of your installation:

![Lotus Notes 6.5.1 - Install Wizard](image)

**Installing Lotus Notes 6.5.1**
The program features you selected are being installed.

Please wait while the Install Wizard installs Lotus Notes 6.5.1. This may take several minutes.

Status:

```
[]
```

[< Back  Next >  Cancel]
8. When the installation is complete, you should see the Install Wizard Completed screen and you can click on Finish.

9. Once the installation is complete, you will have a new desktop icon for Notes 6.5.1 that will look like this:

10. You can now start up the new client by double-clicking on your new Lotus Notes 6.5 icon.

11. When prompted for your password, enter the same Lotus Notes password you have been using all along.
12. Now, the client configuration component will begin. Click **Next** on the Instant Messaging Setup screen and **do not** select *Setup instant messaging*.

13. Your Notes configuration is now complete:
14. You should now see the Notes 6.5.1 Welcome screen. You can later go back and customize your Welcome page. For now, just select the last option – **No thanks, just give me the defaults:**
15. You will now see the default Welcome page as follows:
16. Click on the Mail icon to go into your Mail. Locate the message you were sent by the Notes Administrator in order to upgrade your client and click on Step 2 to upgrade your mail file:
17. You will be prompted for your Notes password, enter the same password you have been using for Lotus Notes all along:

18. When the upgrade process is done, close your Notes client and restart it.